Parish of Staple Fitzpaine

**The Annual Parish Meeting**

Meeting 21st April 2024

at

11.30am

Agenda

*This meeting is open to:*

* *anyone on the electoral roll of the parish*
* *anyone who lives in the parish and whose name is on the register of local government electors.*
1. Opening Prayer
2. Apologies for absence
3. Election of two Churchwardens for the year 2024-25
4. Any other business

Parish of Staple Fitzpaine

**The Annual Parochial Church Meeting**

Meeting 21st April 2024

Agenda

*At this meeting only those whose name appears on the electoral roll of the parish are entitled to vote*

1. Apologies for absence
2. Minutes of Previous Meeting 26th March 2023
3. Matters arising from minutes not elsewhere on agenda
4. Reports
	1. Electoral Roll Officer’s Report
	2. PCC Report – PCC secretary – including Safeguarding Report
	3. PCC Financial Report – financial statement of the year ending 31st December 2023
	4. Church Wardens’ Report – fabric, goods and ornaments of the Church – Signing of the Inventory
	5. Deanery Synod Report
5. Other Reports
	1. Rector report

1. Elections and appointments
	1. Deanery synod – 1 Member to be elected
	2. PCC – 6 members to be elected. PCC members serve for 3 years. 1/3 of the PCC ‘retire’ each year. If more than 1/3 of the PCC are to be elected lots are drawn to see you will serve for one year, two years or three years so that at any time the PCC membership is comprised of 1/3 to server for one year, 1/3 to serve for two years and 1/3 to server for three years.
	3. Appointment of independent examiner or auditor to the PCC
2. Any other business
3. Closing Prayer

Parish of Staple Fitzpaine

**Parochial Church Council**

Meeting April 21st 2024

Agenda

1. Election of Secretary (This post can be filled by a person who is not a member of the PCC)
2. Election of Lay Chair
3. Election of Treasurer (This person must be a member of the PCC. If the meeting fails to appoint a Treasurer the role falls to the Churchwardens. If the Churchwardens are not able to fulfil this role a person who is not a member of the PCC may be appointed)
4. Election of Electoral Roll Secretary
5. Election of Standing committee (If there are more than 50 people on the electoral role this is made up of the parish priest, two Churchwardens and at least two member of the PCC) (if there are fewer than 50 people on the electoral role this is made up of the parish priest and at least two members of the PCC)
6. Dates of Future Meetings